



Ministry of Education
Male', Maldives

2009

Circular

Date: 31st August 2009

No: 11/2009

Recipients:

- 1- Government schools
- 2- Ward schools
- 3- Private Schools
- 4- Education units of provinces
- 5- All provinces
- 6- School boards
- 7- Skill based Centers under Ministry of Education
- 8- Organisations under Ministry of Education

Copy:

- 1- Atoll offices
- 2- Island Offices
- 3- Ward offices

Issue related to circular: 07/2008

Textbooks provided to the students in Maldives to be returned upon student's completion of studies

The current procedure followed by the Ministry which is "The procedure of the government providing the students in the Maldives with textbooks and other stationeries" state that the textbooks provided to the students of the secondary and senior secondary level should be returned to their school upon completion of students studies; and every student should treat and maintain the provided items in good condition to avoid damage. Should any item to be returned is lost or damaged; the responsible parent should provide a reasonable replacement.

Furthermore, the circular 07/2008 "Free textbooks provided are to be used again" issued by this ministry would have reminded schools of this matter. Therefore, we ensure that the secondary and senior secondary schools will encourage the students in these levels to return the textbooks to their school as they complete their education. We also notify the

schools to inform the parents and the students in writing that the textbooks are to be returned to their respective school before school leaving certificates are to be issued. Just as the schools are working to retrieve the library books from the students schools should work to get back the textbooks.

Before the end of every June, the information of the textbooks to be returned from the grade 10 students and before the end of April each year, the information of the textbooks to be returned from the grade 12 students should be compiled, categorized to the titles of the books and the total as estimated to be returned must be sent to the E section of this Ministry.

In addition, textbooks provided for the primary grades in order to be used again for a second time, books needed for the student in the grade of the study or books needed for more than one grade for a student is now arranged to be returned to the school on completion of the respective level.

In this regard, information about the books that could be used for the second time should be sent to the Ministry before the end of June each year.

Therefore, it is notified to continue to work on return of textbooks to school by organizing procedures to retrieve textbooks by consulting the members of the school board.